
Ross Stone
Systems Administrator

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Employment Experience

IT Systems Manager

January 2010 to Present

International Art and Antiques Loss Register Limited

Bath

- Researched, budgeted, and implemented an infrastructure overhaul. Improving on security and performance weaknesses as well as exploiting cost reducing opportunities.
- Managed deployment and administration of the following technologies:-
 - VMware ESXi 3.5 and 4.0 Servers
 - Microsoft Windows Server 2000, 2003, 2008 and 2008 R2
 - Microsoft Windows XP, Vista and 7
 - Microsoft SQL 2000, 2005 and 2008
 - Microsoft IIS 7.5
 - Citrix Presentation Server 4.0
 - Active Directory, DNS and Group Policy's
 - Watchguard Firewall's, VPN's and Network Infrastructure
 - Avaya IP Office Telephony
- Migrated email users from Microsoft Exchange and Alt-N MDAemon to Google Apps cloud based email solution resulting in higher reliability and cost savings.
- Implemented virtualisation to allow over twenty servers to run on three physical hosts which resulted in considerable savings and performance improvements.
- Provided onsite support to offices in Bath, London, Paris and New Delhi.

IT Assistant

June 2007 to December 2010

Loss Management Group Limited

Bath

- Project coordinator for website development. Notably designing the process for an automated online search algorithm used to replicate how our staff search records, reducing company workload.
- Managing Microsoft SQL servers for Art Loss Register and The Equipment Register including tasks such as:-
 - Creating and restoring backups
 - Correcting errors and cleansing data
 - Implementing optimisations
 - Coding scripts for cleansing and importing data
- Assisting external consultants with the implementation and migration from Sage Line 50 to Sage AccPac, resolving various problems the consultants.
- Planned and deployed full hard disk encryption for company laptops.

Accounts Assistant
Loss Management Group Limited

November 2003 to June 2007
Bath

- Managing an electronic invoicing system resulting in lowering one customers aged debt by 91% from £140,891.93 to £12,423.95 in just over three months.
- Designing, programming and implementing an electronic chasing system to replace a paper system resulting in a 49% drop in aged debt from £219,833.75 to £111,386.46.
- From December 2004, started a supervisory role, managing and training other credit controllers or sales ledger clerks.
- Learning to a high degree of understanding the use of Sage Line 50 and Sage AccPac usage for sales ledger tasks, general ledger activities and year end processes.

Technology Certifications

Microsoft Certified IT Professional (MCITP):

Enterprise Administrator

April 2011

Microsoft Certified Technology Specialist (MCTS):

Windows Server 2008 Active Directory, Configuration

April 2011

Windows Server 2008 Network Infrastructure, Configuration

April 2011

Windows Server 2008 Applications Infrastructure, Configuration

April 2011

Windows 7, Configuration

April 2011

Training

iBase Intelligence Database

i2 Limited

April 2008
Nottingham

iBase User and iBase Designer courses. Covering how to create, deploy, and manage intelligence databases using i2 software for both private and public sectors.

Education

Association of Accounting Technicians (AAT): Technician

City of Bath College

June 2008
Bath

Covering Management of Performance and Enhancement of Value, Planning and Control of Resources, Managing Systems and People in the Accounting Environment, Operating Cash Management and Credit Control Systems, Auditing Procedures, and Drafting Financial Statements.

AVCE: Information and Communications Technology

City of Bath College

August 2003
Bath

Covering Presenting Information, ICT Serving Organisations, Spreadsheets, Systems Installation and Maintenance, Systems Analysis, Databases.